APPENDIX A
CRIMINAL RECORD CHECK
Volunteer Letter

Date: ____________________________

To Whom it May Concern:

This letter is to advise local police that ______________________________ has volunteered to provide ministry with children and/or vulnerable adults within or on behalf of the Roman Catholic Diocese of Saskatoon.

The Roman Catholic Diocese of Saskatoon requires Criminal Record Checks for all volunteers working in high-risk positions, and we are grateful to police services who provide this service to volunteers at no cost.

Our Covenant of Care & Allegations of Serious Misconduct Protocol follows the requirements of Bill C 7:

“If your company or organization is responsible for the well-being of one or more children or vulnerable persons and if the position is a position of authority or trust relative to those children or vulnerable person and to whom or to which an application is made for a paid or volunteer position, you should know that new legislation allows for a search to be made to determine if the applicant has received a pardon for a sexual offence. Consent is necessary.”

We require both a Vulnerable Sector Screen and a search in the Pardoned Sexual Offenders Database.

If you have any questions about this volunteer, please contact __________________ at ____________.

If you require further information about the screening processes of the Roman Catholic Diocese of Saskatoon, please contact the Diocesan Coordinator of Care at 306.242.1500.

Thank you for your assistance.